



## Modbury School - Preschool to Year 7 Cyber Safety Agreement

At Modbury School every teacher will provide supervision during Internet and ICT use. To prevent students accessing inappropriate Internet sites, filters are provided by Department of Education and Child Development(DECD).

The Network Administrator may track all onsite computer, Internet and email usage. Emails containing offensive language/content will be logged and forwarded to the principal.

At times students may be required to access email or Internet searches for homework. We actively encourage parents to supervise online activity at home, however, parents/caregivers must be aware that Modbury School is unable to filter websites at home and children should be supervised.

It is anticipated that students use of the Internet, email and other ICT will increase as children progress through school. This student agreement may be subject to renewal annually as the technology landscape and our usage changes.

Staff will discuss the Cyber-Safety Agreement each year to reinforce the responsible use of these resources. These cyber-safety strategies apply to any ICT. Students will not use school ICT equipment until Parents/Caregivers and the student themselves, have signed the User Agreement Policy and the completed form has been returned to school.

### **1. Respect Yourself**

I will show respect for myself through my actions and think before acting. I understand **my virtual actions are real and permanent!** The way I represent myself online is an extension of myself, **if something is inappropriate to say to someone's face, I will not say it online.**

I will select online names that are appropriate and I will use caution with the information, images, and other media that I post online.

- If I am unsure whether I am allowed to do something I will ask the teacher first.
- If I find anything that upsets me, is mean or inappropriate, or I know is not acceptable at our school, I will not show others and get a teacher immediately.

## 2. Respect Others

I will show respect to others and **read and review** my words prior to posting them online to ensure that they are appropriate. It is acceptable to disagree with another's opinions; however, **I will do so in a respectful way**. I will never use electronic mediums to antagonise, bully, harass, or stalk people.

I will follow principles of Academic Honesty. **I will never use someone else's work as my own**. I will seek permission to use or reference other people's work.

- I will act with integrity.
- I will not be obscene.
- I will use ICT facilities to enhance learning of myself and others. These include (but are not limited to):
  - a. School provided internet connection
  - b. iPads and apps
  - c. Computers/laptops
  - d. G Suite storage
  - e. Email accounts
- I will follow copyright laws around media including text, images, programs, music, and video.
- I will respect and treat ICT equipment with care, report any damage.
- I will not bring ICT equipment from home without first gaining permission from both my parent/caregiver and the school. This includes items such as:
  - a. Mobile phones
  - b. iPads
  - c. Gaming consoles
  - d. Cameras
  - e. Portable storage
  - f. Bluetooth devices
  - g. Laptops

## 3. Protect Others

I will protect others by reporting abuse and not forwarding inappropriate materials or communications. I will avoid unacceptable materials and conversations.

I will **never make public another person's information** without first seeking their permission.

- I will never attempt to impersonate another person.
- I will report any attempt to bypass security, monitoring or filtering that is in place at our school.
- I will never post personal information or photos of another person without permission.

## 4. Protect Yourself

I will be safe online. **Never give out personal information**, including, but not limited to, last names, phone numbers, addresses, birth dates and pictures. I will not share any of my passwords. I will carefully consider what personal information about my life, experiences, or relationships I make public.

- I will only use my own username and password.
- I will never allow others to use my accounts/identity.
- I will never share my password.

- I will ask my teacher's/parent's permission before I put any personal information online. Personal identifying information includes any of the following:
  - a. My full name
  - b. My address
  - c. My email address
  - d. My phone numbers
  - e. Photos & videos of me and/ or people close to me.

**If Illegal material or activities are involved or e-crime is suspected, the school will inform the police and hold securely personal items for potential examination by police.**

Such actions may occur even if the incident occurs off-site and/ or out of school hours.

We have read and discussed the information provided in Modbury School's Cyber-Safety Agreement Policy.

We understand the responsibilities when accessing ICT and the Internet and agree to the above policy.

We understand that if students do not follow this Cyber Safety Agreement, the school will inform parents/caregivers, allocate consequences and charge parents/caregivers for repairs.

**Please note, this agreement will remain in place for the time that students are attending Modbury School or until the Cyber Safety Agreement is updated.**

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_